

GUIDELINES FOR FORMATTING SCHOLARLY ARTICLES

1. For publication in the online scholarly journal «**ACADEMIA: Musicology, Performance, Pedagogy**», the Editorial Board accepts original scholarly articles that have not been previously published in other printed or electronic editions. Manuscripts should be submitted electronically to the editorial office at: academia2025@axu.ru.

2. TECHNICAL REQUIREMENTS FOR ARTICLE FORMATTING

2.1 The article text must be prepared using a computer in MS Word (A4 format; margins: top — 2 cm, bottom — 2 cm, left — 3 cm, right — 1.5 cm; 1.5 line spacing; 14-point font size; paragraph indent — 1.25 cm; Times New Roman; justified alignment). Page numbers must be included, and the letter Ë must be used where appropriate.

2.2 Original titles of musical and literary works and films—both Russian and foreign—are given throughout in regular type, capitalized, and enclosed in quotation marks (for example, «L’Enfant et les sortilèges»).

Genre designations are capitalized and not enclosed in quotation marks (for example, Novelletta).

Ordinal numbers of symphonies, concertos, and sonatas should preferably be written out in words (not numerals).

Opus indications are not separated from the title by a comma. For example: Prelude in B minor op. 7 No. 2, Second Piano Concerto op. 29.

Keys are indicated in Latin: C-dur, g-moll.

Note names are given in italic Latin letters: h, G, a2.

Special musical terms are given in the original language in italics: staccato, rubato, diminuendo, prolatio minor.

Dates are indicated with numerals: centuries in Roman numerals, years and decades in Arabic numerals.

The following words are written out in full, without abbreviations: «year(s)», «century(ies)», «named after», «university», «others», «and so on», «and the like», «that is», fifth chapter (or chapter V). The use of abbreviations in an article is permitted only in exceptional cases.

The letter «ë» is not used, except in proper names and in cases where its absence changes the meaning (for example, «все всё поняли»).

Dashes: between words, an em dash (—) with spaces is used; between numbers, an en dash without spaces is used (1997–2012, pp. 25–47).

A non-breaking space is used between initials, as well as between an initial (or initials) and a surname; between abbreviated first name and surname (for example, G. S.); between the number sign and the numeral (No. 5); between the abbreviation «p». and a page number (p. 6); as well as in the following cases: vol. 7, issue 10, op. 20.

2.3 The article length should be 17,000–35,000 characters (including spaces), including the abstract (in Russian and English), keywords (in Russian and English), and the reference list; 5–8 illustrations or musical examples and up to 25 bibliographic references are allowed.

2.4 Quotations should be enclosed in quotation marks «...»; quotations within quotations should use “...”.

2.5 Musical examples and illustrations should be submitted in TIFF or JPG format (resolution 300–600 dpi). Captions for musical examples must include the composer’s name, the title of the musical work, and references to measure numbers or sections. Captions for illustrations must include the author’s name, the title of the artwork or object, and publication details (location).

2.6 Article Structure

2.6.1 Title Page:

- UDC index reflecting the topic of the article in detail (see: <http://www.udcsummary.info/php/index.php>)
- Author’s surname and initials
- Full name of the institution
- Title of the article

2.6.2 Abstract. Length: 200–250 words.

2.6.3 Keywords. 8–10 keywords in Russian and English.

2.6.4 Main Text. Notes should be formatted as footnotes, with continuous numbering. All text emphasis within quotations must be clarified in square brackets, for example: [italics by the author — ...] or [italics mine — ...]. References should be given in square brackets within the text, for example: [14] or [14, p. 49].

References to music editions and archival sources are given in page footnotes and are not included in the bibliography.

Example of a reference to an archival source:

Letter from L. Sabaneev to N. Roslavets, December 13, 1926. RGALI. Fund 2659. Inventory 1. File 86. Leaf 1.

2.6.5 Reference List

A list of cited sources should be placed at the end of the article and arranged in alphabetical order. Bibliographic descriptions must comply with GOST 7.05–2008.

The reference list must necessarily include sources published within the last 10 years, as well as references to articles published in the journal ACADEMIA: Musicology, Performance, Pedagogy.

2.6.6 References

A transliterated list of sources (References) should be provided separately, following the main reference list. The numbering must correspond to the order of the original Russian-language list.

For transliteration, authors are advised to use the following online services: <http://translit.net> or <http://translit-online.ru>

Only sources written in Cyrillic are transliterated. Sources in other languages should be given in their original spelling.

The surnames of Russian authors should be transliterated; the names of foreign authors should not be translated.

Publication details of sources — place of publication, volume, issue, page numbers — must be translated into English. City names should not be abbreviated: M. = Moscow; P. = Paris; Tom = vol.

Titles of books, articles, and collected volumes in Russian should be transliterated and translated into English. The English translation should be placed in square brackets [...] after the transliterated version.

Titles of academic journals should be transliterated; an English translation may be added in square brackets corresponding to the journal's official title.

When citing an article, the page range is given (pp. 1–2); when citing a book, the total number of pages is not indicated.

In journal publication data, everything following the journal title is separated by commas. In book publications, everything following the city name is separated by commas.

If a literary source has a DOI identifier, it must be indicated.

SAMPLE REFERENCE LIST FORMAT

Agafonova N.A. Ekrannoye iskusstvo: khudozhestvennaya i kommunikativnaya spetsifika: monografiya. Minsk, BGU kul'tury i iskusstv Publ., 2009. 273 p.

BoyarSKIY I.Ya. Literaturnyye koLLazhi. Russkiy pereplyot: literary online journal. Moscow, 1996.

Available at: <http://www.pereplet.ru/text/boyarskiy.html> (accessed 30.01.2017).

SAMPLE REFERENCES FORMAT

Agafonova N.A. Ekrannoye iskusstvo. Khudozhestvennaya i kommunikativnaya spetsifika. Monografiya

[Screen Art. Artistic and Communicative Specificity. A Monograph]. Minsk, BGU kul'tury i iskusstv Publ., 2009. 273 p.

BoyarSKIY I.Ya. Literaturnyye koLLazhi [Literary CoLLages]. Moscow, 1996.

Available at: <http://www.pereplet.ru/text/boyarskiy.html> (accessed 30.01.2017).

At the end of the article, full information about the author(s) must be provided (in Russian and English): surname, first name and patronymic of the author(s), place of employment, position(s), academic degree(s), and e-mail address.